



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, NOVEMBER 28, 2018 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on November 28, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Sam Smith, Senior Operations Manager, Ontario Clean Water Agency

Hank Andres, Senior Project Manager, Capital and Execution Projects, Ontario Clean Water Agency

Cindy Sigurdson, Safety, Process and Compliance Manager, Ontario Clean Water Agency

Lorne Munro, Glencoe and District Historical Society

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

#2018-0440

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the Regular Agenda of Council dated November 28, 2018 be accepted, with the following change:

Item 9b be moved to follow Committee of Adjustment

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. DEPUTATIONS AND PETITIONS

- OCWA – Glencoe Sewage Lagoon
Hank Andres, Senior Project Manager, Capital and Execution Projects, and Sam Smith, Senior Operations Manager, from the Ontario Clean Water Agency (OCWA) provided an update of the Glencoe Wastewater Treatment Plant. The presentation noted the capacity issues at the plant since it was first put into operation, as well as the outcomes of the pilot project undertaken in 2018 to make improvements at the plant and the recommendation for capital works in 2019.
- Consent/Zoning Amendment Application – 21495 Thames Road – Fennell Woodlands Inc. (also see planning agenda for consent application)
- Glencoe Historical Society – Lorne Munro made a presentation to Council to express appreciation on behalf of the Glencoe Historical

Society for use of the municipal facility which formerly housed the Glencoe Library on Main Street in Glencoe.

Planning - Committee of Adjustment

#2018-0441

Moved by Councillor Kavelaars

Seconded by Councillor Bartlett

THAT the regular meeting of council is suspended to move into Committee of Adjustment at 7:35 p.m.

Carried

Regular council resumed at 7:58 p.m.

a. Administration

1. Consent/Zoning Amendment Application – 21495 Thames Road – Fennell Woodlands Inc.

#2018-0442

Moved by Councillor Kavelaars

Seconded by Councillor McCallum

THAT, as recommended by the Southwest Middlesex Committee of Adjustment, Application for Zoning By-law Amendment P-8/2018, which proposes to rezone the severed parcel created through Consent Application B-06/2018 from General Agricultural (A1) Zone to Rural Residential (RR) Zone and rezone the retained parcel created through Consent Application B-06/2018 from General Agricultural (A1) Zone to Agricultural (A2) Zone be **GRANTED**.

Carried

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – November 7, 2018

#2018-0443

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated November 7, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

No voucher reports

8. ACTION CORRESPONDENCE

1. Minor Variance Application A-6/2018 withdrawn – request for refund of fees

#2018-0444

Moved by Mayor Blackmore

Seconded by Councillor Kavelaars

THAT the applicant be refunded for 50% of the application fees for the minor variance application A-6/2018, which was withdrawn.

Carried

9. STAFF REPORTS

a. Fire

1. SWM Fire Department incident range 18-051 to 18-067 report

#2018-0445

Moved by Councillor Kavelaars

Seconded by Councillor Aranha

THAT SWM Fire Department incident range 18-051 to 18-067 report is received.

Carried

b. Administration

1. Tanya Drive Subdivision – Phase II

#2018-0446

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT Council approve by by-law a subdivision agreement between the Municipality of Southwest Middlesex and Utopia Homes.

Carried

2. Council End of Term Update – 2018

#2018-0447

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT Council receive the End of Term Update – 2018 report for information.

Carried

c. Building

1. Building Permit Report – October 2018

#2018-0448

Moved by Councillor Bartlett

Seconded by Councillor McCallum

THAT the building permit report for October, 2018 is received.

Carried

d. Finance

e. Facilities and Recreation

f. Public Works

1. Tenders – Dieleman Drain

#2018-0449

Moved by Councillor Kavelaars

Seconded by Councillor Vink

THAT the Dieleman Drain tender be awarded to Timmermans Drainage (subject to no appeals to the Agriculture, Feed and Rural Affairs Tribunal being received).

Carried

2. Tenders – Jacobsen Drain

#2018-0450

Moved by Deputy Mayor Wilkins

Seconded by Councillor Aranha

THAT the Jacobsen Drain tender be awarded to Timmermans Drainage (subject to no appeals to the Agriculture, Food and Rural Affairs Tribunal being received).

Carried

10. REPORTS OF COMMITTEES

None

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. Village of Newbury Zoning Amendment and Official Plan Amendment – property known as 22893 Hagerty Road, Newbury
2. Lower Thames Valley Conservation Foundation – \$72,000 Ontario Trillium Foundation ‘Seed’ Grant Awarded to Lower Thames Valley Conservation Foundation
3. GDHS Student Thank you
4. FCHS Foundation Pulse Newsletter – Fall 2018
5. Township of Adelaide Metcalfe – Passage of Zoning By-law for 24042 Dundonald Road

#2018-0451

Moved by Councillor Bartlett

Seconded by Councillor Kavelaars

That the information correspondence items are received and filed.
Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

The Mayor, Deputy Mayor, and Members of Council for the 2014-2018 thanked their fellow members for their support, contribution to the discussions and decisions of Council, and thanked the Senior Management Team and all Staff for their service to Council and the community.

14. NOTICE OF FUTURE MEETINGS (subject to change)

- December 5, 2018 – Inaugural & Council – 1:30 p.m.
- December 12, 2018 – Council – 7:00 p.m.
- December 12, 2018 – Budget – Overview and Capital (part of regular council)
- December 19, 2018 – Budget – Capital – 6:00 p.m.
- December 19, 2018 – Council/Planning – 7:00 p.m.
- January 9, 2019 – Council – 1:30 p.m.

- January 16, 2019 – Facilities Tour – 10:00 a.m.
- January 16, 2019 – Budget – Operating (Special) – 1:30 p.m.
- January 23, 2019 – Council – 7:00 p.m.
- January 23, 2019 – Budget – Operating – (part of regular council)
- January 30, 2019 – Council/Planning – 7:00 p.m.
- January 30, 2019 – Budget – Operating – (part of regular council)
- February 6, 2019 – Budget Wrap-Up – (part of regular council)

15. CLOSED SESSION (Committee of the Whole)

No closed session

16. BY-LAWS

1. By-law No. 2018/082 - 1st & 2nd readings only

Being a by-law to change the zoning of the subject lands known as 21495 Thames Road from the General Agricultural (A1) Zone to the Agricultural (A2) Zone and to the Rural Residential (RR) Zone

2. By-law No. 2018/083

Being a by-law to authorize the execution of a Subdivision Agreement with Utopia Custom Homes Inc. relating to the property located at Part of Lot 27, Registrar’s Compiled Plan No. 431

Designated as Part 5 on Reference Plan 33R-18639, in the former Village of Glencoe now in the Municipality of Southwest Middlesex and known as Tanya Drive – Phase II, Glencoe, ON

3. By-law No. 2018/084

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (November 28, 2018)

#2018-0452

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

That By-law No. 2018/082 to By-law No. 2018/084 be given first and second readings.

Carried

#2018-0453

Moved by Councillor Bartlett

Seconded by Councillor Cowell

That By-law No. 2018/083 and By-law No. 2018/084 be read a third and final time.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 9:00 p.m.

Mayor

CAO/Clerk